

As we prepare for the year ahead, we ask that you take a few minutes to review and update the elected and appointed officials currently listed for your municipality.

As the designated primary contact, you can review your municipality's information and make updates directly via our member portal. Please contact us if you would like to designate an additional individual with administrative access to make updates.

PML Member Portal

1. Login using your email address
2. Navigate to: My Account > My Organization
3. Make updates to existing contacts (if necessary)
4. Add new records for new contacts/officials
5. Send an email to scona@pml.org with any contacts that should be removed
6. Send an email to scona@pml.org when your updates are complete to be entered into a gift card drawing (more info below)

We especially encourage you to add contact information for your **Newly Elected Officials** so we can connect them with our upcoming [Newly Elected Officials Training](#) kicking off on January 30.

Thank You Incentive: As a thank-you for helping us keep our records current, members who reply by **January 23** will be entered into a gift card drawing. Three winners will receive **\$100, \$75, or \$50** gift cards.

Special Training Offer: We are offering a **“Buy one, get one free”** discount for elected officials to participate in our Newly Elected Officials Training if you update your information by the January 23 deadline. Use the registration link above to register your first official and contact Stevie at scona@pml.org and provide the name of a second official so we can enroll them for free!