**SAMPLE TEMPLATE**

[Letterhead]

July 10, 2021

U. S. Department of Housing & Urban Development

Office of Lead Hazzard Control and Healthy Homes

451 7th Street S.W.

Washington, D.C. 20410

Attn: Yolanda Brown

Dear Ms. Brown:

As Superintendent of the Easton Area School District it is with great enthusiasm and endorsement of the Lead Based Hazard Control application as submitted by the County of Northampton. The approval of this application will target our cities most precious asset our children. Reducing lead levels in school age children is a worthy undertaking, and I urge the U. S. Department of Housing & Urban Development, Office of Lead Hazzard Control and Healthy Homes to consider this application.

The Easton Area School District supports the submittal of this application. As Superintendent of the Easton School District, I see the value in having a program that aggressively manages the Lead Paint Hazard removal from our school age children homes. This applicant will go a long way in reducing the elevated lead numbers in Easton’s children. The Easton Area School District has a long history in collaboration with the City of Easton a partner in this activity and with their various municipal departments. In fact, this history of cooperation has resulted in many programs that have benefited the school age population in our city. This application will provide the addition funding that will close the gap and allow for reductions in our large population of older homes that still contain Lead Paint Hazards.

The Easton Area School District will do its part in educating school age parents of this hazard. The District will make sure Lead Prevention flyers are posted in all of the school buildings and that informational flyers get into the hands of parents with school age children. The public education outreach will create a synergy with the program by raising awareness to parents of the availability of this assistance.

The Easton Area School District fully supports the submittal of this application along with the positive goal of reducing the effects from this preventable public health condition. The Easton Area School District highly recommends that this application be considerate very seriously for funding, and we look forward to watching the success of this grant as it reduces the elevated lead levels in our school age children.

Sincerely,

Name & Title